

Consolidated guidelines for preparation of project proposal for RMSA and proposal for preparatory activities

1. Project proposal

Reference:

- (1) MHRD letter no. F 16-92/2005-Sch 1 (Vol VII) dated 2nd March, 2009
- (2) Framework for implementation of Rashtriya Madhyamik Shiksha Abhiyan (RMSA)
- (3) MHRD letter no. F 1-14/2009- Sch1 dated 4th May, 2009
- (4) MHRD letter no. F 1-14/2009- Sch1 dated 18th May, 2009
- (5) MHRD letter no. F 1-14/2009- Sch1 dated 27th May, 2009
- (6) MHRD letter no. F 1-14/2009- Sch1 dated 20th July, 2009
- (7) MHRD letter no. F 16-92/2009- Sch1 dated 3rd August, 2009
- (8) Format for submitting the project proposal

(All letters, framework for implementation of the scheme and format may be downloaded from the website of the Ministry of HRD)

1. Important steps to be taken by the State Government:

- 1.1. Constitution of a State level Mission on RMSA headed by Chief Minister (para 8.2.2 of the scheme), Executive Committee headed by Secretary, in-charge of Secondary education (para 8.2.2 of the scheme) and Technical Support Group (para 8.2.4 of the scheme).
- 1.2. Necessary administrative arrangement to implement the project including State Mission Director (para 8.2.5 of the scheme).
- 1.3. Implementing society
- 1.4. Completion of the Secondary Education Management Information System (SEMIS) in association with NUEPA.
- 1.5. Undertaking micro planning exercise including base line assessment in districts, and identification of upper primary schools to be upgraded and secondary schools to be strengthened.
- 1.6. Strengthening of the offices of District Education Officer and Block level Education Offices and administrative arrangement for implementation of the project at district and block level. (para 8.2.6 of the scheme).

- 1.7. Constitution of School Management and Development Committee as provided in para 8.3 of the scheme and opening of Bank accounts for the Committee.
- 1.8. Preparation of Perspective Plan and Annual Plan (para 3.1 of the scheme).
- 1.9. A time bound action plan for recruitment of additional teachers with emphasis on teachers for Science, English and Mathematics
- 1.10. Preparation of a time bound plan for in-service training of all teachers
- 1.11. Institutional reforms and strengthening of resource institutions (para 2.1.4 of the scheme)

2. The project proposal, inter alia, to consist of the following,

- 2.1. The State Plan, which will be consolidation of the District Plans.
- 2.2. The State Plan to consist of a **perspective plan as well as an annual plan.**
- 2.3. The **perspective plan** would have separate targets for the following time-lines and the strategies to achieve them:
 - i) For 2011-12, i.e. at the end of 11th Five Year Plan,
 - ii) For 2013-14, i.e at the end of 5 year from the commencement of the scheme.
 - iii) For 2016-17, i.e. at the end of 12th Five Year plan.
- 2.4. The Annual Plan will indicate the specific targets and strategies for the current year.
- 2.5. While States are required to send Perspective and Annual Plans together, they need not wait for preparation of a comprehensive perspective plan. If comprehensive perspective plan is not possible at this stage, an indicative perspective plan could be sent for this year, to be further fine tuned subsequently.
- 2.6. **The State Plan should, inter alia, indicate,**
 - i) Overall GER target for the state/ UT.
 - ii) Separate GER target for SC, ST, educationally backward minorities, Girls and other weaker sections
 - iii) Separate GER target for rural and urban areas

- iv) Additional enrolment proposed to be catered to with break up for SC, ST, educationally backward minorities, Girls and other weaker sections
 - v) Enrollment for secondary classes and transition rate from class VIII to IX
 - vi) The strategy to achieve the target
 - vii) Physical facilities required based on the GER target, such as,
 - ◆ No. of new (upgraded) schools
 - ◆ No. of existing secondary schools to be strengthened
 - ◆ No. of additional classrooms
 - ◆ No. of laboratories, libraries, administrative rooms etc.
 - ◆ No. of toilet blocks
 - ◆ No. of teachers to be provided in-service training
 - ◆ Projected number of additional teachers
 - viii) Learning achievement targets
- 2.7. A write up describing,
- i) The structure of school education, with focus on secondary education
 - ii) Status of SEMIS in the State
 - iii) Status of Micro Planning, including surveys undertaken
 - iv) Organizational hierarchy in secondary education in the State (It may be indicated whether secondary education is under the supervisory control of Panchayat or State education department)
 - v) Identification of State & District level team for RMSA
 - vi) Status of Curriculum Reform
- 2.8. A plan for recruitment of additional teachers, indicating projected requirement of teachers and financial implications.
- 2.9. A plan for in-service training of teachers
- 2.10. Details of implementing society, including composition, MOA and bank account details. The bank account will be exclusively for RMSA.
- 2.11. Provision for State share is to be indicated. It may be noted that the Central share also needs to be reflected in State budget.
- 2.12. State and District level management structure, including steps taken to strengthen State, District and Block level structure
- 2.13. A plan for involvement of PRIs & local bodies. Their role may be mentioned clearly and necessary delegation of powers ensured.

- 2.14. Steps taken/ proposed to be taken to create public awareness in respect of the scheme.
- 2.15. A plan for monitoring and evaluation, with due involvement of PRIs.

3. District Plan

- 3.1. The guidelines for preparation of District Plans have been given in **Para 3.13** of the framework for implementation of RMSA.
- 3.2. It should also contain,
 - i) Details of micro planning
 - ii) Details of habitation without any secondary school within 5 kilometer radius
 - iii) Details of blocks to be covered.
 - iv) Strategy to make a secondary school accessible to every habitation
 - v) Details of district level management structure
- 3.3. Separate bank account to be opened for the scheme at District level

4. Block level

- 4.1 Constitution of School Management and Development Committee and two Sub Committees, i.e., School Building Committee and Academic Committee, as per **para 8.3** of the scheme.
- 4.2. Opening of bank account for SMDCs
- 4.3. Constitution of Parent Teacher Association

5. Construction Activities

- 5.1. Construction to be through School Building Committees
- 5.2. All constructions to be made earth-quake resistant
- 5.3. All school buildings to fitted with fire safety equipments
- 5.4. All school buildings to be provided with water harvesting facilities
- 5.5. Provisions for renewable energy utilisation may be explored in the school buildings strengthened/ upgraded under RMSA.

- 5.6. Solar panels for water heating, running water pump, solar lantern etc. are suggested as some of the possible activities.
6. For the first year (2009-10), one option that could be explored is to select a few blocks and cover all schools in that block. This would have a demonstration effect next year.
7. **Implementation Structure: A few suggestions**
- 7.1. State/UTs are advised to set up a separate society for implementation of RMSA. While States will still have the option to implement the scheme through SSA society, it is felt that setting up of a separate society for implementation of RMSA scheme would help in capacity building for the secondary education sector, and greater integration of the implementation structure of RMSA with the existing structure of Secondary Education Departments of States/ UTs.
- 7.2. It is suggested that the Commissioner or Director in-charge of Secondary Education could also be designated as the Project Director for RMSA in the State/UT, to be assisted by a full-time Additional Project Director meant only for project activities.
8. The project proposal is to be accompanied by the '**Format for submitting proposals**', which is available on MHRD website.
9. The project proposal is to be submitted **in triplicate**.

2. Proposal for preparatory activities

Reference:

1. **MHRD letter no. F 16-92/2005-Sch 1 (Vol VII) dated 2nd March, 2009**
2. **MHRD letter no. F 1-4/2009- Sch1 dated 2nd June, 2009**
3. **Framework for implementation of RMSA**
4. **Format for preparation of preparatory activities**

(All letters, framework for implementation of the scheme and format may be downloaded from the website of the Ministry of HRD)

1. Details of preparatory activities given in **para 3.1 to 3.9** of the framework for implementation of RMSA.

2. The proposal may be submitted as per the '**Format for submission of proposal for preparatory activities**' available on MHRD website.
3. Up to Rs. 25 lakh per district may be provided for preparatory activities based on the State Govt. proposal, subject to matching share from the State Government.
