

IMPLEMENTATION SCHEDULE FOR DISE: 2009-10

Calendar of Activities

Sl.No.	Activities	Time Line	Responsibility	
1.	Sharing of Previous Year DISE Data & Finalisation of Supplementary Variables to be included in DISE DCF	1 – 15 th July	State	DISE Fortnight / Month
2.	Printing of DCF & Instructions Manual	15 – 30 th July	District / State	
3.	Identification of independent third party to carry out 5% sample check	1 – 10 th August	State MIS Coordinator	
4.	Training of District level officials (MIS/DISE Coordinators) at State level on : Filling DCF, Sharing of 5% Sample Check Report, Sharing of last years' data, Preparation of checklist and Data Entry into DISE S/W	11 – 30 th August	State MIS Coordinator	
5.	Training of Sub-Distt. official (BRC / CRC / BLO) at District level.	By 5 th Sep.	District MIS Official	
6.	Training of Teachers / Head Masters at District / Block / Cluster level and Distribution of DCF	By 30 th Sep.	District MIS Official & BRCs/CRCs	
7.	Field Data Collection (Ref. Date 30 Sep.) DISE Week / Fortnight	1 – 15 th Oct.	CRCs and School Head Masters	
8.	Scrutiny and Cross checking of DCF by CRC level (Pre- Data Punching Checking) – 100%	16 – 22 nd Oct.	CRCs	
9.	Scrutiny and Cross checking of DCF by BRC level (Pre- Data Punching Checking) – 25%	23 – 30 th Oct.	BRCs	
10.	Scrutiny and Cross checking of DCF by District level (Pre- Data Punching Checking) – 5 schools from each Block	1 – 5 th Nov.	Districts	Data Entry & Validation at District level
11.	Data Entry Using DISE Software (If at Block level, this should be merged at District office)	6 – 30 th Nov.	District MIS Official + BRC/ CRC	
12.	Removal of Errors and discrepancies & Validation	1 – 10 th Dec.	BRC / CRC	
13.	Sharing of DISE Report with Sub District official before submission of data at state level. The sharing of information with sub district level will ensure accuracy and consistency in the data.(The activities to achieve the above objectives may include: Compilation, Report Generation &	11 – 15 th Dec.	District	

	Sharing of Reports with Sub District officials) & School Report Card			
14.	Submission of Consistent District data to State level office	16 – 20 th Dec.	District MIS Officer	Data Entry & Validation at District level
15.	Data Validation & Corrections, if any, by State Team	21 – 31 st Dec.	State / District MIS Officer	
16.	Sharing of DISE Report with District official before submission of data at National level. (The activities to achieve the above objectives may include: Compilation, Report Generation & Sharing of Reports with District officials) Check consistencies and get data validated Sharing of data with District MIS-Incharge – Workshop Data submission at National level with SPD’s Certificate	1 – 20 th January 21 – 25 th January 26 – 31 st January	State MIS Coordinator + District MIS Officer	
17.	Submission of Consistent data to MHRD, TSG, NUEPA	By 5 th February	State MIS Coordinator	Data Analysis and Dissemination at district and state level
18.	Data Analysis at District level (Block and Cluster wise)	By 20 th January	District MIS Officer	
19.	Publication of Time Series Reports and Analytical Report (Block and Cluster wise)	By 10 th Feb	District MIS Officer	
20.	Data Analysis by State (Districts and Blocks wise)	By 20 th February	State MIS Coordinator	
21.	Publication of Time Series Reports and Analytical Report by State level	28 th February	State MIS Coordinator	
22.	Sharing of Data at all levels	1 st week of March	State MIS Coordinator, District MIS Officer, BRC Coordinators & CRC Coordinators	